



January 27, 2004

MEMORANDUM

TO: Members, Commission on Higher Education

FROM: Rosemary Byerly, Chair
Committee on Finance and Facilities

Attached are descriptions of Agenda Items 3.04.A, Interim Capital Projects and 3.04.B, Allocation Methodology for 2004-05, for your consideration at the February 5 Commission meeting. Please note that the Committee on Finance and Facilities has not acted on these items. The Committee will meet to consider these items at 9:30 a.m. immediately prior to the Commission meeting on February 5. For your information, staff recommendations are included.